Account # _____

Reference Name: _____

Date : _____

The Mini Book Order Form

B

ALL AREAS MARKED IN RED MUST BE COMPLETED

Studio Name

Address

City State Zip

Tel. # ( )

PAYMENT METHOD:
☐ Visa/MC ☐ AMEX ☐ COD (extra fee) ☐ Ck enclosed

Acct. #: _____ Exp: _____

Name: _____ ☐ On File

SHIPPING METHOD: We ship all orders UPS GROUND unless otherwise specified
☐ Ground ☐ 3rd Day ☐ 2nd Day ☐ Next Day

SIZE: (Choose One)

VERTICAL ALBUM

- ☐ **Wallet** ($2\frac{1}{2}$ x $3\frac{1}{2}$)
- ☐ **$3\frac{1}{2}$ x 5**
- ☐ **4 x 5**
- ☐ **4 x 6**

HORIZONTAL ALBUM

- ☐ **Wallet** ($3\frac{1}{2}$ x $2\frac{1}{2}$)
- ☐ **5 x $3\frac{1}{2}$**
- ☐ **5 x 4**
- ☐ **6 x 4**

SQUARE ALBUM

- ☐ **5 x 5**

COVER: (Choose One)

☐ **INDIVIDUAL PRINTS:** 12 same size prints. Front cover print should be #1, back cover print should be #12.

☐ **WRAPAROUND PRINT:** 10 same size prints. Wraparound cover print should be numbered both #1 and #12.

Wraparound Cover Sizes:

SIZE	VERTICAL	HORIZONTAL
Wallet	$3\frac{1}{2}$ x 5	$2\frac{1}{2}$ x 7
$3\frac{1}{2}$ x 5	5 x 7	$3\frac{1}{2}$ x 10
4 x 5	5 x 8	4 x 10
4 x 6	6 x 8	4 x 12
5 x 5	5 x 10 3/8	

☐ **COVER IMAGE PRINT:*** 12 same size prints. Cover print should be #1, back cover print should be # 12.
Please send full size cover print, we will crop within black matting according to chart below.

*Cover Imprinting available ONLY with Cover Image option.

Cover Image Mat Openings:

SIZE	VERTICAL	HORIZONTAL
Wallet	N/A	N/A
$3\frac{1}{2}$ x 5	$2\frac{1}{4}$ x $3\frac{5}{8}$	$3\frac{3}{4}$ x $2\frac{1}{8}$
4 x 5	$2\frac{3}{4}$ x $3\frac{5}{8}$	$3\frac{3}{4}$ x $2\frac{5}{8}$
4 x 6	$2\frac{3}{4}$ x $4\frac{5}{8}$	$4\frac{3}{4}$ x $2\frac{5}{8}$
5 x 5	$3\frac{3}{4}$ x $3\frac{5}{8}$	

***Cover Imprinting:** **(imprinted underneath image)**

Imprint Color: ☐ Gold ☐ Silver **Imprint Type:** ☐ Italic ☐ Block Default = Gold/Italic

OPTIONS: ☐ FLANNEL SACK

Date Received _____ Inspected: _____

# of Orders Received _____ Matched: _____

Weight: _____ Stamped: _____

Order #

Cover _____ 4x5 _____

5x5 _____ $3\frac{1}{2}$x5 _____

4x6 _____ $2\frac{1}{2}$x$3\frac{1}{2}$ _____

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